

**FACULTY MEMBER: RECOMMENDATION FORM: SUMMER RESEARCH EXCHANGE PROGRAM 2009**

**TO THE APPLICANT (applicant must complete the top section of this form):** When requesting this recommendation, please meet with your Reference to discuss and evaluate your qualifications for and interests in the unique opportunities and challenges of the community and intercultural living experiences you will encounter abroad. This request for a letter of recommendation should be an occasion for the professor and student to discuss how the overseas program and the intercultural experience would fit into your overall educational objectives and program of studies.

Please complete the information requested below, then request your **FACULTY REFERENCE** to complete the remainder of this form and return it to Henry Jakubowski, 245 Ardolf Science Center, CSB (Telephone: 5354) **by January 26, 2009.**

Name of Student \_\_\_\_\_ Student ID# \_\_\_\_\_  
 (Last) (First) (Middle I.)

Name of person writing Letter of Recommendation \_\_\_\_\_

Capacity in which this person has known you \_\_\_\_\_

Length of time this person has known you \_\_\_\_\_

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**TO THE REFERENCE PROVIDER:** The student who sent you this form is applying for a study abroad program sponsored by the College of St. Benedict/St. John's University. Many factors are involved in the selection and approval of the applicants for study abroad. As one familiar with the academic, personal and residential characteristics of the applicant, you are asked to assist us in the selection by your candid appraisal of the candidate's qualifications.

PLEASE NOTE: If you feel you cannot rank the student in one or all area(s), please feel free to explain the comments field below or attach additional papers.

Please return this form directly to Henry Jakubowski, 245 Ardolf Science Center, CSB (Telephone: 5354) **by January 26, 2009.**

| In comparison to other students I work with, this student | Most average students would fall in this category and would qualify for study abroad |                           |                              |                          |                              | weaker than most students |
|-----------------------------------------------------------|--------------------------------------------------------------------------------------|---------------------------|------------------------------|--------------------------|------------------------------|---------------------------|
|                                                           | truly excels in area                                                                 | better than most students | somewhat better than average | typical of most students | somewhat weaker than average |                           |
| Ability to adapt to a new environment                     |                                                                                      |                           |                              |                          |                              |                           |
| Ability to accept personal responsibility                 |                                                                                      |                           |                              |                          |                              |                           |
| Ability to make new friends                               |                                                                                      |                           |                              |                          |                              |                           |
| Interest in and tolerance of new ideas                    |                                                                                      |                           |                              |                          |                              |                           |
| Ability to work with persons in authority                 |                                                                                      |                           |                              |                          |                              |                           |
| General self-discipline                                   |                                                                                      |                           |                              |                          |                              |                           |
| Sensitivity to the needs/rights of others                 |                                                                                      |                           |                              |                          |                              |                           |
| Overall maturity and judgment                             |                                                                                      |                           |                              |                          |                              |                           |

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

Comments: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

